SOUTHERN AFRICAN SOCIETY FOR CO-OPERATIVE EDUCATION

**RECOGNITION OF EXCELLENCE IN THE PRACTICE OF CO-OPERATIVE EDUCATION**

**1. PREAMBLE**

To promote the principles and practice of co-operative education, the Southern African Society for Co-operative Education (SASCE) decided to grant recognition to organisations, institutions and individuals that have attained a high standard in their participation in co-operative education. This recognition will take three forms; namely:

1. Acknowledgement of participation by both organisations or institutions and individuals in Co-operative Education by corporate members.
2. Awards to organisations.
3. Awards to individuals.

**2.** **DEFINITION OF TERMS**

**2.1 Experiential training/Work Integrated Learning (WIL) programmes**

In this document, the expression experiential training programmesis used to describe those training programmes which are provided by the employers to co-operative education students from institutions. Training programmes are designed to be part of the co-operative education process, to be completed during the periods of experiential training (WIL) which are prescribed in the structure of the students’ co-operative education programmes.

**2.2 Organisations**

In this document, the term organisation is used to describe the company, which employs the co-operative education student and provides the experiential training programme(s). It may refer to the firm, or to a specific branch or division or department of that firm.

2.3 **Institution**

In this document, the term institution is used for any form of educational provider, that offer work integrated learning programmes.

**3.** **CONDITIONS OF NOMINATION**

3.1 Awards may not be granted to any individual or organisation more than once in a Four-year period.

3.2 Only SASCE member institutions may nominate an organization for an award

**4.**  **ACKNOWLEDGEMENT OF PARTICIPATION IN CO-OPERATIVE EDUCATION**

**4.1 Purpose**

The purpose of acknowledgement is to foster participation in, and to promote the concept of, co-operative education. It is believed that certificates issued to and displayed by individuals, organisations and institutions will contribute toward the image of co-operative education and would thus also be a marketing strategy. Corporate members are encouraged to implement acknowledgment certification to recognise the co-operative education practices of their partners. In this regard, the following guidelines apply:

**4.2 Criteria** **for acknowledgement**

Recipients of acknowledgement certificates should satisfy **at least two (2)** of the following criteria:

1. Evidence of at least two (2) years active and continuous involvement in a standards generating and/or curriculum development process of a co-operative education programme.
2. Evidence of at least two (2) years active and continuous involvement in formal continuous consultation (such as an advisory committee) for a co-operative education programme.
3. Active and continuous enabling of experiential learning (EL) for at least two (2) years by, for example evidence of, the providing of placement opportunities, mentoring of EL learners, co-ordinating and monitoring of EL and/or the evaluation of the attainment of EL outcomes.
4. Evidence, of at least two (2) years of providing in or the undertaking of initiatives to ensure that ‘faculty’ involved with a co-operative education programme(s) remain abreast with the emerging practices of the vocation/profession.
5. Individuals, organisations and/or institutions that were involved in a breakthrough regarding the practice of co-operative education in Southern Africa.

**5.** **INDIVIDUAL AWARDS**

**5.1 Purpose**

The Individual Award is the highest award, which SASCE can confer on an individual, in recognition of outstanding service by that person in the development and practice of co-operative education.

**6. NOMINATIONS:**

Fully motivated nominations must be received by the Operations Manager of SASCE, before 15 September 2022.

Nominations may be emailed: [**admin@sasce.net**](mailto:admin@sasce.net)

**7. SELECTION OF AWARDEES**

Evaluation of nominations received and selection of awardees will be done by a selection committee made up of members of the SASCE Executive Committee and other individuals from member institutions. Where there is a conflict of interest, the Exco member will be recused and not participate in the selection process.

**NOMINATION FORM (Please complete one form per nomination. Maximum nominations per member institution: Two**

Full Name of Nominee (Organisation/individual); \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact person: (if Organisation); \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact details: telephone; email address (organisation & Individuals) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institution submitting the nomination: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Note**: Please nominate an organization external to the institution

Awardees will be responsible for their own travel and accommodation.

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| **DIMENSION** | **Please tick appropriate** |
| Evidence of at least two (2) years active and continuous involvement in a standards generating and/or curriculum development process of a co-operative education/WIL/EL programme. |  |
| Evidence of at least two (2) years active and continuous involvement in formal continuous consultation (such as an advisory committee) for a co-operative education/WIL/EL programme. |  |
| Active and continuous enabling of experiential learning (EL) for at least two (2) years by, for example evidence of, the providing of placement opportunities, mentoring of EL learners, co-ordinating and monitoring of EL/WIL and/or the evaluation of the attainment of EL/WIL outcomes |  |
| Evidence, of at least two (2) years of providing in or the undertaking of initiatives to ensure that ‘faculty’ involved with a co-operative education programme(s) remain abreast with the emerging practices of the vocation/profession. |  |
| Individuals, organisations and/or institutions that were involved in a breakthrough regarding the practice of Co-operative Education/EL/WIL in Southern Africa. |  |

NB: SUBMISSION TO [admin@sasce.net](mailto:admin@sasce.net) by 15 September 2022